



AMARGOSA VALLEY TOWN BOARD MEETING

AGENDA

Amargosa Community Center

821 E. Amargosa Farm Road

Thursday

9/27/2018

7:00 P.M.

Jimmy Thomas, Chairman

Pat Minshall, Town Clerk

Trevor Dolby, Member

Mike Cottingim, Member

Carmen Brown, Member

NOTE: Items on the agenda without a time designation may not necessarily be considered in the order in which they appear on the agenda. The items may be combined. The items may be removed. The discussion of an item may be delayed. **NOTICE:** It is anticipated that the items of business before the Town Board on September 27, 2018 will be fully completed on that date. However, should item(s) not be completed, it is possible item(s) could be carried over and be heard before the Town Board beginning at 8:30 a.m. on the next day.

Public Comment during the Town Board Meeting on September 27, 2018 will be for all matters, both on and off the agenda, and be limited to three minutes per person. Additionally, public comment of three minutes per person will be heard during individual action items. The Town Board reserves the right to reduce the time or limit the total time allowed for public comment. The Town Board may prohibit comment if the content of the comments is a topic that is not relevant to, or within the authority of, the Town Board, or if the content of the comments is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Town Board meeting.

Pursuant to NRS 241.020, the Agenda for the Town Board Meeting has been posted at the following locations.

Amargosa Community Center 821 E. Amargosa Farm Road, Amargosa Valley NV, Amargosa Library 829 E. Amargosa Farm Road, Amargosa Valley, NV 89020, Amargosa Clinic, 845 E. Amargosa Farm Road, Amargosa Valley, NV 89020, American First National Bank, 1600 S. Highway 373, Amargosa Valley, NV 89020, U.S. Post Office 750 E. Sage Avenue, Amargosa Valley, NV 89020, Amargosa Senior Center, 443 E. Desert Seniors Lane, Amargosa Valley, NV 89020.

Support documentation for the items on the agenda, provided to the Town Board is available to members of the public at the Amargosa Valley Town Office 821 E. Amargosa Farm Road, Amargosa Valley, and NV 89020, Amargosavalleynv.com

AMARGOSA VALLEY TOWN BOARD AGENDA

ITEM #	SUBJECT
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September 27, 2018

NOTE: All times are approximate except for bid openings, public hearings, and any other items agenzized at a specific time. Action may be taken on all items except where otherwise indicated. Items not scheduled for a specific time may be considered at any time and in any order. Items may be pulled or removed from the agenda at any time.

Special Note: Any member of the public who is disabled and requires accommodation or assistance at this meeting is requested to notify the Amargosa Valley Town Office in writing or call (775) 372-5459 prior to the meeting.

AMARGOSA VALLEY TOWN BOARD

1. Pledge of Allegiance
2. Approval of the Agenda for **September 27, 2018**
3. **Public Comment:** (Three-minute time limit per person.) Action will not be taken on matters considered during this period until specifically included on an agenda as an action item.
4. **For Possible Action** – Review and Possible approve minutes of Amargosa Valley Town Board meeting **August 30, 2018**.
5. **Fire Department Report**
 - A. Discussion on Fire Department Report.
6. **Town Office Report**
 - A. **For Possible Action** – Discussion and Deliberation on approving the Vouchers for payment.
 - B. **Discussion** - Expenditure Report
7. **Committee Reports**
 - A. **Economic Development** – Discussion on Economic and Tourism Committee Report.
 - B. **Human Resource** – Discussion on Human Resource Committee Report.
 - C. **Events Committee** – Discussion on Events Committee report.
 - D. **Cemetery Committee** – Discussion on Cemetery Committee report.
 - E. **Planning Committee** – Discussion on Planning Committee report.

AMARGOSA VALLEY TOWN BOARD AGENDA

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F. Senior Center Report

8. For Possible Action - Board Member's Comments (This item limited to announcements or Topics/issues proposed for future workshops/agendas).

9. General Business

- A. Closure of meeting, pursuant to NRS 288.220 for purposes of discussion regarding labor negotiations, issues and other personnel matters.
- B. Closed meeting pursuant to **NRS 288.220** for purposes of conferring with town's management representatives regarding labor negotiations issues and other personnel matters.
- C. **For Possible Action** – Discussion and Deliberation of administrative action pursuant to NRS 241.034.
- D. **For Possible Action** – Discussion and Deliberation – **Request Fire Department members and Richard Glassow be reimbursed for mileage when traveling to training classes and for official business.** (*Jimmy Thomas*).
- E. **For Possible Action** – Discussion and Deliberation -**Request Kitchen Hood be wired into fire system alarm box located in the maintenance room.** (*Jimmy Thomas*).
- F. **For Possible Action** – Discussion and Deliberation **Motion to contract out labor for custodial work, inventory, and park lawn care as needed, advertise in Amargosa Monthly Newsletter requesting bids.** (*Jimmy Thomas*).
- G. **For Possible Action** – Discussion and Deliberation – **Motion to have employees inventory their areas. We are requesting volunteers to assist Richard depending on work-load.** (*Jimmy Thomas*)
- H. **For Possible Action** – Discussion and Deliberation: **Hire Deputy Town Clerk based on recommendations presented by HR Committee Chairman.** (*Jimmy Thomas*)
- I. **For Possible Action** – Discussion and Deliberation: **Motion that Amargosa Valley Town Board pay for Volunteer Fire Fighter Physicals that are needed in accordance with NFPA, OSA, local NRS and town ordinances.**

AMARGOSA VALLEY TOWN BOARD AGENDA

ITEM # SUBJECT

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- J. For Possible Action** – Discussion and Deliberation: **Motion to use Job Orders for all maintenance requests. Future is to turn in daily activity reports.** *(Jimmy Thomas)*
- K. For Possible Action** – Discussion and Deliberation: **Instruct Deputy Clerk to issue a letter to the Law Firm of Connor and Connor as drafted.** *(Trevor Dolby)*
- L. For Possible Action** – Discussion and Deliberation: **Repair all Overhead doors at Fire Station 41 by Overhead Doors in the amount of \$1,195.** *(Jimmy Thomas)*
- M. For Possible Action** – Discussion and Deliberation: **Appoint Rich Flanagan as the Fire Chief of Amargosa Fire Department, Station 41.** *(Jimmy Thomas)*
- N. For Possible Action** – Discussion and Deliberation: **Appoint two (2) members to the Tourism and Economic Development Committee: Jeff Fritz and Richard Glassow.** *(Mike Cottingim)*
- O. For Possible Action** – Discussion and Deliberation: **Motion to donate \$10,000 to Senior Center to cover their utility expenses, less any amounts paid for July, August, and September** *(Mike Cottingim)*
- P. For Possible Action** – Discussion and Deliberation: **Motion to require payments of bills for Park be paid out of General Funds “26101: and Use Account “26216” for park programs that are funded through Transient Room Tax.** *(Mike Cottingim)*
- Q. For Possible Action** – Discussion and Deliberation: **Motion AVTB continue to pay monthly phone service the ECC.** *(Jimmy Thomas)*
- R. For Possible Action** – Discussion and Deliberation: **Motion that the AVTB agree on fees to charge marijuana growers and set date for completion of Marijuana/business license ordinance to be submitted to an attorney for preparation.** *(Jimmy Thomas)*
- S. For Possible Action** – Discussion and Deliberation: **Motion that the AVTB establish an “Official Policy” for the signing of official documents, letters, By-Laws, etc. by Town Board Members.** *(Jimmy Thomas)*
- T. For Possible Action** – Discussion and Deliberation: **Motion to change AVTB Voucher approval and payment procedures, to allow Comptroller to pay**

AMARGOSA VALLEY TOWN BOARD AGENDA

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vouchers with Town Clerk approval vice waiting for Town Board to meet and approve. *(Jimmy Thomas)*

- U. **For Possible Action** – Discussion and Deliberation: **Motion to change Community Center Use Policy. Richard Glassow is having to respond to problems with building after hours.** *(Jimmy Thomas)*
- V. **For Possible Action** – Discussion and Deliberation: **Motion to match crops grown in Amargosa Valley to Maps with volunteers from Planning Committee.** *(Jimmy Thomas)*
- W. **For Possible Action** – Discussion and Deliberation: **Motion to send a response to Nye County request to install an above ground fuel tank at the Beatty, NV Airport.** *(Jimmy Thomas)*
- X. **For Possible Action** – Discussion and Deliberation: **Motion to update use of policy for Community Center. This motion is to remove Amargosa Valley/Beatty Schools Including PTA-Sports) from list of civic organizations allowed to use Community Center free of charge.** *(Jimmy Thomas)*
- Y. **For Possible Action** – Discussion and Deliberation: **Motion that AVTB establish a policy for Deputy Town Clerk to input invoices into Eden (County accounting system) within two days of receipt.** *(Mike Cottingim)*
- Z. **For Possible Action** – Discussion and Deliberation: **AVTB to rescind motion that passed at July 5, 2018 AVTB meeting authorizing Nye County to automatically pay certain monthly bills.** *(Mike Cottingim).*
- AA. **For Possible Action** – Discussion and Deliberation: **Motion to have AVTB sponsor Senior Center application for Community Development Block Grant.** *(Trevor Dolby).*
- BB. **For Possible Action** – Discussion and Deliberation: **Motion that any report greater than 10 pages, require Town Office to copy and distribute all documents/reports to Town Board Members in hard copy format.** *(Pat Minshall).*
- CC. **Possible Action** – Discussion and Deliberation: **Motion to elect a new “Vice Chairman”.** *(Pat Minshall).*

PUBLIC COMMENT (Three-minute time limit per person.) Action will not be taken on the matters considered during this period until specifically included on an agenda as an action item.

AMARGOSA VALLEY TOWN BOARD AGENDA

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September 27, 2018

11	For Possible Action—Adjournment
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AMARGOSA VALLEY TOWN BOARD AGENDA

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September 27, 2018

AFFIDAVIT OF POSTING

STATE OF NEVADA

COUNTY OF NYE

The undersigned deposed and says: That he or she is over the age of 21 years; that he or she posted at the places below mentioned, the Agenda for "Amargosa Town Board Meeting. In addition, it is on the town website @ "Amargosavalley.nv.com" Support documentation for the items on the agenda, provided to the Town Board is available to members of the public at the Amargosa Valley Town Office, 821 E. Farm Road, Amargosa Valley, NV 89020/ The agenda was posted for the **September 27, 2018** meeting no later than 9:00 am PDT on September 21, 2018.

Debbera L. Mendyk,
Deputy Town Clerk

POSTED:

Amargosa Community Center 821 E. Farm Road, Amargosa Valley, NV
Amargosa Library 829 E. Farm Road, Amargosa Valley, NV89020
Amargosa Clinic, 845 E. Farm Road, Amargosa Valley, NV89020
American First National Bank, 1600 S. Highway 373, Amargosa Valley, NV89020
U.S. Post Office 750 E. Sage Avenue, Amargosa Valley, NV89020
Amargosa Senior Center, 443 E. Desert Seniors Lane, Amargosa Valley, NV 89020

Amargosa Valley Town Board

AGENDA ITEM REQUEST FORM

PETITIONER: Bruce Jensen

AGENDA ITEM MOTION DESIRED: Request Fire Department members be reimbursed for mileage when traveling to training classes. This to include Richard Glassow when traveling for maintenance parts.

FISCAL IMPACT: Unknown currently

BACKGROUND: Currently Fire Department members are taking a vehicle from the fire department to drive to Pahrump, Tonopah, or Mercury for Training. This leaves the Fire Department with one less vehicle to respond to fire or other emergency call.

Submitted by: J. Thomas

Date Submitted: 27 August 2018

Date of Meeting: 27 September 2018

Amargosa Valley Town Board

AGENDA ITEM REQUEST FORM

PETITIONER: Bruce Jensen/Rich Flanagan

AGENDA ITEM MOTION DESIRED: Request Kitchen Hood be wired into fire system alarm box located in the maintenance room.

FISCAL IMPACT: Unknow Currently

BACKGROUND: Was informed by Nye County Planning that we need to start with ABC Fire I also know Nye planning told me the place to start was to have ABC Fire a detail the scope of the work, submit it to planning for approval; then it would be given to us or planning would have it done and charge us for it . Recently ABC Fire came to recertify and charge the extinguisher system for hood. It was discovered then that the alarm located in the maintenance room did not signal when tested. (Rich Flanagan and Bruce Jensen where on hand to inspect this process.) Should be noted that the Fire Department and Dispatch would not be immediately notified of a fire happing in community center kitchen. We would be at the mercy of eyewitnesses or current occupants to be in a frame of mind to call 911 and report fire.

Submitted by: Jimmy Thomas

Date Submitted: 27 August 2018

Date of Meeting: 27 September 2018

Amargosa Valley Town Board

AGENDA ITEM REQUEST FORM

PETITIONER: J. Thomas

AGENDA ITEM MOTION DESIRED: Motion to contract out labor for custodial work, inventory, and park lawn care as needed, advertise in Amargosa Monthly Newsletter requesting bids.

FISCAL IMPACT: Unknow currently

BACKGROUND: Currently our Groundskeeper and Maintenance person cannot keep up with all the additional duties the Town Board is requiring of him. Example: Cleaning of restrooms, TB Conference room, inventory, and during summer often additional ground maintenance is need. This would be from a Vendor (whether individual or company) so therefore they will be a 1099.

Submitted by: J. Thomas

Date Submitted: 5 September 2018

Date of Meeting: 27 September 2018

Amargosa Valley Town Board

AGENDA ITEM REQUEST FORM

PETITIONER: J. Thomas

AGENDA ITEM MOTION DESIRED: Motion to have employees inventory their areas. We are requesting volunteers to assist Richard depending on work-load.

FISCAL IMPACT: None

BACKGROUND: Inventory was requested May 2017. It is not complete, nor detailed. Should have employees complete inventory of their respective areas in accordance with forms to be distributed by Deputy Clerk.

Submitted by: J. Thomas

Date Submitted: 14 September 2018

Date of Meeting: 27 September 2018

Amargosa Valley Town Board

AGENDA ITEM REQUEST FORM

PETITIONER: Leslie Scott/Jimmy Thomas

AGENDA ITEM MOTION DESIRED: Hire Deputy Town Clerk based on recommendation presented by HR Committee Chairman.

FISCAL IMPACT: None

BACKGROUND: HR Committee held interviews with various candidates for the position of Deputy Town Clerk on August 15, 2018.

Submitted by: Jimmy Thomas

Date Submitted: August 16, 2018

Date of Meeting: September 27, 2018

Amargosa Valley Town Board

AGENDA ITEM REQUEST FORM

PETITIONER: Rich Flanagan

AGENDA ITEM MOTION DESIRED: Motion that Amargosa Valley Town Board pay for Volunteer Fire Fighter Physicals that are needed in accordance with NFPA, OSA, local NRS and town ordinances.

FISCAL IMPACT: Initial cost at this time could be as high as \$6,160

BACKGROUND: All Fire Chiefs must follow various NFPA, OSHA, local NRS and town ordinances. That direct health & fitness. Plus, it is the right thing to do for them.

All Firefighters volunteer and career have physicals to track their health.

If a Firefighter develops a heart or lung (respiratory) problem, without a baseline physical and physicals done every few years, it's hard to determine if that problem is duty related.

Depending on age, firefighter will have a physical: under 40 every 3 years over 40 every 2 years.

Nevada like other states has a presumptive heart, lung law. That means, if a firefighter develops a heart or lung problem that it was line of duty injury, workman's comp will ask for their physicals to track their results. Without a baseline physical and physicals completed over the years, the firefighter is not covered by the law or workman's comp.

Currently, I have information from ARC Health & Wellness in Las Vegas. Prices are listed:

New Volunteer \$440 Under 40- \$317, over 40 \$390.

They offer a mobile medical unit cost \$125 per exam

I've contacted our local clinic and went over what is required for the physical. I was informed that could help us with the physicals.

As Fire Chief I'm asking that we submit a letter of intent to the clinic asking for a price for the physicals and set a cap on what the cost of the physical.

I'm a member of the Nevada Fire Chiefs association. They have a grant offer to fire departments, that they will reimburse the department up to \$400 for physicals for new volunteers only.

Amargosa Valley Town Board

**Volunteer Firefighter
Physicals**

Physical Exam Consists of:

Lab: UA, CBC, fasting blood work

Height, weight and blood pressure

Audiogram

Vision Test

Chest X-ray

Pulmonary Function Test (PFT)

Resting EKG

Heart & Lung Exam

Doctor review of OSHA Respirator Questionnaire

Doctor signs fir for duty form

Fire Chief will supply:

OSHA Respirator Form

Fit for Duty Form

All forms to be filled out for above items

Submitted by: Jimmy Thomas

Date Submitted: August 16, 2018

Date of Meeting: September 27, 2018

FIRE DEPARTMENT ROSTER

AS OF September 4, 2018

Rich Flanagan

Jack Sypolt

Bruce Jensen

Richard Glassow

Trevor Dolby

James Atterbury

Benny Sanchez

Scott Harris

Andrew Miller

Curt Stengel

Melanie Morales

Alena Hernandez

Gerardo Garcia

Marisa Carden

Michael DeLee

Juan Femat

Pat Minshall

Amargosa Valley Town Board

AGENDA ITEM REQUEST FORM

PETITIONER: Jimmy Thomas

AGENDA ITEM MOTION DESIRED: Use job orders to for all maintenance request. Future is to turn in daily activity reports.

FISCAL IMPACT: None

BACKGROUND: Our current groundskeeper and maintenance man is receiving conflicting priorities and is often asked to assist or perform maintenance on a "demand" basis. This interferes with his normal daily duties and then Town Office receives complaints. Job orders for special tasks help groundskeeper/maintenance keep track of his time and keeps priorities and board informed of his performance.

Submitted by: Jimmy Thomas

Date Submitted: August 16, 2018

Date of Meeting: September 27, 2018

Amargosa Valley Town Board

AGENDA ITEM REQUEST FORM

PETITIONER: Trevor

AGENDA ITEM MOTION DESIRED: Instruct Deputy Clerk to issue a letter to the law firm of Connor and Connor as drafted.

FISCAL IMPACT: Unknown currently

BACKGROUND: We would like your opinion on what the State Senate meant in SB 487 Sec 15 Part 2 when they said Incorporated Cities and Towns. They did not use a comma, they used the word "and". We have one Town Board member who contends as does the Planning Director for Nye county that the senate meant to exclude towns that were not incorporated. Other board members contend that the senate meant to include incorporated cities and to include towns in this item.

Proposed letter attached.

Submitted by: Trevor

Date Submitted: July 19, 2018

Date of Meeting: 26 July, 2018
23 Aug
27 Sept

Amargosa Valley Town Board

AGENDA ITEM REQUEST FORM

PETITIONER: Trevor

AGENDA ITEM MOTION DESIRED: See draft attached

FISCAL IMPACT: none immediate
we will find out, its an RFP

BACKGROUND:
in second paragraph of draft letter

Submitted by: Trevor

Date Submitted: 19 July

Date of Meeting: 26 July
23 Aug
27 Sept

Town letter head here

26 July 2018

Connor & Connor PLLC
710 Coronado Center Drive Suite 121
Henderson , NV 89052
e-mail : info@connorpllc.com
Website : <https://connorpllc.com/>

Dear Sirs :

Attn : Amanda Connor

The town Government would like to present a request for proposal , We would like to know what it would cost us to get a written opinion from you .

We would like your opinion on what the state senate meant in SB487 Sec 15 Part 2 when they said Incorporated Cities and towns . They did not use a coma they used the word "and" . We have one town board member who contends as does the Planning Director for Nye county that the senate meant to exclude towns that were not incorporated . Other board members contend that the senate meant to include incorporated cities and also to include towns in this item .

For background , our county is collecting enormous fees from Acres Cultivation and contends that the town government is not entitled to collect those fees .

This question will be cleared up when the LRB codifies this legislation into the NRS and this question will be cleared up when the LRB responds to a request for clarification which is sponsored by Senator Gogochea . But , we would like you to predict for us how the LRB will interpret " incorporated cities and towns " in SB-487 Sec 15 .

If your law firm has already been retained by Nye County , then we understand that you will not want to offer an opinion that will conflict with your commitments to Nye County , you need only explain that there is a conflict .

Thank you kindly .

Chairman , Amargosa Town Board .

Agenda Item :

Back-up material : Magazine article that names Amanda Connor as a Lawyer who works in the field of Marijuana industry compliance & regulation .

Attachment : draft letter to the Law offices of Connor & Connor .

Placement : New Business .

Intent : Action item

Sponsor : board member : Trevor

Wording :

Action Item : Discuss , Deliberate , possible action . Instruct the town administrator to issue a letter to the law firm of Connor and Connor Approximately as drafted (attached) .

Debra : I'm used to Scotts timing , He wouldn't even have a draft agenda out till Thursday or Friday and a final out till sometime during the weekend . I'm sure you would have liked to have had this yesterday , sorry .

I'll send you (email) separately , the magazine article . Their website is also very informative .

Thanks .

E-mail sent noon , Thursday , 19 July.

Amargosa Valley Town Board

AGENDA ITEM REQUEST FORM

PETITIONER: Bruce Jensen

**AGENDA ITEM MOTION DESIRED: Repair all Overhead doors at Fire Station 41
Received a quote from Overhead doors \$1,195.**

FISCAL IMPACT: \$1,195

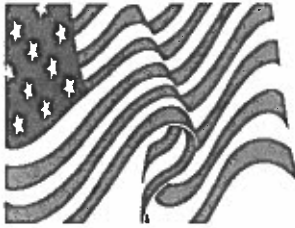
**BACKGROUND: Overhead door need maintenance on all the worn cables and
replace damage sections.**

Submitted by: Jimmy Thomas

Date Submitted: September 12, 2018

Date of Meeting: September 27, 2018

Item 92



PROPOSAL SUBMITTED BY

AMERICAN OVERHEAD DOOR CO., INC.

3761 N JOANITA ST

PAHRUMP, NV 89060

775.727.8868 NV LIC #0078327 FAX 775.727.1061

DATE: 5/15/18

"EXCEEDING YOUR EXPECTATIONS SINCE 1992"

FOR: AMARGOSA FIRE DEPT

853 E. FARM RD

AMARGOSA, NV

775-372-1111

JOB: SAME

TOTAL BID: \$1,195.00

firedepartment@townofamargosa.com

WE PROPOSE TO FURNISH ALL MATERIALS AND PERFORM ALL NECESSARY LABOR FOR THE STANDARD REPAIR INSTALLATION OF THE FOLLOWING:

BAY DOOR 2 - REMOVE & REPLACE WORN CABLES @ \$150.00

BAY DOOR 3 - REMOVE & REPLACE WORN CABLES @ \$150.00

X BAY DOOR 4 - REMOVE & REPLACE DAMAGED BTM & INTERMEDIATE SECTIONS @ \$580.00

BAY DOOR 5 - REMOVE & REPLACE DAMAGED INTERM SECTION/REPAIR RETAINER @ \$15.00

DOORS 1 & 6 PREVIOUSLY SERVICED AND FULLY FUNCTIONAL

ADJUST/LUBE ALL DOORS AS NEEDED

ALLOW 3 WKS DELIVERY

LABOR & MATERIAL \$1,195.00

TERMS: 30 DAYS NET

THIS BID INCLUDES APPLICABLE SALES TAX, ALL APPROPRIATE LICENSES, BONDS, W.C. & LIABILITY INSURANCE. MANUFACTURER AND A.O.D.C. WARRANTIES APPLICABLE ONLY WITH AUTHORIZED INSTALLATION AND PROPER/NORMAL USE. THE ABOVE JOB WILL BE COMPLETED IN A TIMELY AND PROFESSIONAL MANNER IN ACCORDANCE WITH STANDARD INDUSTRY PRACTICES. ANY DEVIATION FROM THE ABOVE SPECIFICATIONS INVOLVING ADDITIONAL COST WILL BE EXECUTED UPON WRITTEN ORDER ONLY AND WILL BE AN EXTRA CHARGE BEYOND THIS BID. DUE TO THE CONSTANT RISE IN STEEL PRICING THIS PROPOSAL IS SUBJECT TO ACCEPTANCE WITHIN 15 DAYS AND IS VOID THEREAFTER AT THE OPTION OF AMERICAN OVERHEAD DOOR CO. BY SIGNING THIS PROPOSAL YOU ARE ENTERING INTO A CONTRACTUAL AGREEMENT WITH AMERICAN OVERHEAD DOOR CO. AND AGREE TO THE TERMS AND CONDITIONS HEREIN.

THIS DOCUMENT MUST BE SIGNED & RETURNED IN ADDITION TO ANY OTHER FORMS, CONTRACTS AND/OR PURCHASE ORDERS.


FOR AMERICAN OVERHEAD DOOR CO.

DATE _____

FOR AMARGOSA FIRE DEPT

Amargosa Valley Town Board

AGENDA ITEM REQUEST FORM

PETITIONER: Fire Department

AGENDA ITEM MOTION DESIRED: Appoint Rich Flanagan as the Fire Chief of Amargosa Fire Department, Station 41.

FISCAL IMPACT: None at this time

BACKGROUND: The Fire Department is recommending, Rich Flanagan for Fire Chief. Fire Department voted this in their September 6, 2018 meeting.

His Experience: 30 years in the Fire Service, both as a volunteer and career firefighter. Emergency Medical experience of 25 years as an EMT/Paramedic. Responded to Ground Zero in New York City, to assist with rescue and recovery on September 11, 2001.

Certificates:

Nevada State Fire Marshal Certificates: Firefighter 1 & 2, Fire Instructor 1, Hazmat Operations, Nye County Certificate Hazmat Technician, Fire Officer 3.

FEMA Certificates:

Fundamentals of Emergency Management, Foundations of Emergency Management, Public Information Officer Awareness, National Disaster Recovery Framework (NDRF)

Military Experience:

US Air Force 1980-1988 active duty: Flight Medic and Emergency Room medic. Rank E-5

US Air Force National Guard 1988-2004, Medical Service Superintendent. Supervised 33 medics, monitored training, worked with unit Commander on base level programs.

Deployed for Desert Storm and Iraqi Freedom

Rank at time of retirement E-8

Submitted by: Jimmy Thomas

Date Submitted: September 12, 2018

Date of Meeting: September 27, 2018

Amargosa Valley Town Board

AGENDA ITEM REQUEST FORM

PETITIONER: Mike Cottingim

AGENDA ITEM MOTION DESIRED: Appoint Two (2) members to the Tourism and Economic Development Committee: Jeff Fritz and Richard Glassow.

FISCAL IMPACT: None at this time

BACKGROUND: The two volunteers both have extensive background in volunteering and serving on this committee. The previous Chairman of The Tourism and Economic Development Committee resigned. Since then there has been no meetings or anyone to step up and reform committee. We are also seeking individuals to serve. Mike Cottingim is the AVTB Liaison for the committee.

Submitted by: Mike Cottingim

Date Submitted: September 12, 2018

Date of Meeting: September 27, 2018

Amargosa Valley Town Board

AGENDA ITEM REQUEST FORM

PETITIONER: Mike Cottingim

AGENDA ITEM MOTION DESIRED: Motion to donate \$10,000 to Senior Center to cover their utility expenses, less any amounts paid for July, August, and September 2018.

FISCAL IMPACT: \$10,000, approximately

BACKGROUND: Senior Center would like to pay their own utilities, but due to budget constraint they cannot. They have requested that AVTB donate \$10,000 to them for utilities due to their current circumstances. This request is for Fiscal Year 2019 and would need to be requested and voted on by AVTB yearly.

Submitted by: Mike Cottingim

Date Submitted: September 12, 2018

Date of Meeting: September 27, 2018

Amargosa Valley Town Board

AGENDA ITEM REQUEST FORM

PETITIONER: Mike Cottingim

AGENDA ITEM MOTION DESIRED: Motion to require payments of bills for Park be paid out of General Funds "26101: and Use Account "26216" for park programs that are funded through Transient Room Tax.

FISCAL IMPACT: The Park Program receives approximately \$30,000 a year for Cultural and Recreation from the Transient Room Tax

BACKGROUND: AVTB has not been using separate accounts for maintenance and grounds of Park, often the maintenance charges have been erroneously posted to wrong accounts. Currently Deputy Town Clerk is working with Nye County Comptroller to reactivate accounts and add new accounts to ensure proper coding of expenses. This will include budget and expense adjustment to correct all previous charges. Possible completion date expected to be December 2018.

Submitted by: Mike Cottingim

Date Submitted: September 12, 2018

Date of Meeting: September 27, 2018

Item 90

#5 Backup

Mike Cottingim

Will do
Thank You

Mike Cottingim
Operations Manager
Acres Cultivation
950 E Anvil Road
Amargosa Valley, NV 89020
mike@acrescannabis.com

SR

Savannah R. Rucker <srucker@co.nye.nv.us>

Hi Mike,
Your email was received and not placed in junk email. :)

Parks typically are funded from the Culture & Rec function, or can be funded via B&G through General Government function in the GF. Typically I find the selection of function for parks is the result of the person preparing the budget who works with the Board to present the budget in a manner they request. Meaning, if the Board wants to see the parks separated the budget will likely be presented in that manner. Please note, if budget is to be relocated between functions in the AV town budget please be sure its processed through legal means. Please see NRS 354.598005 in regards to the legal manner to transfer budget between functions.

Fund 26216 sees revenues from room tax, you are correct. There should be an AV Town ordinance or something that directs the room tax rate, how its divided, and how the funding should be spent. Parks incur general business costs and regular expenses, the regular expense costs you speak of may be appropriate in that fund but you and Deb should review the ordinance first to make that determination.

Please let me know if you have any further questions.

Thank You,
Savannah Rucker
Comptroller

Item 9P

#5

(775) 751-6391 - Office

(775) 751-7093 - Fax

srrucker@co.nye.nv.us

Nye County is an Equal Opportunity Employer and Provider

Do you need to print? Easier saving paper than planting trees.

This communication is for use by the intended recipient and contains information that may be privileged, confidential or copyrighted under applicable law. Should the intended recipient of this electronic communication be a member of a public body within the State of Nevada be aware that it is a violation of the Nevada Open Meeting Law (NRS Chapter 241) to use electronic communications to circumvent the spirit or letter of the Open Meeting Law to act, outside of an open and public meeting, upon a matter over which the public body has supervision, control, jurisdiction or advisory powers. If you are not the intended recipient, you are hereby formally notified that any use, copying or distribution of this e-mail, in whole or in part, is strictly prohibited. Please notify the sender by return e-mail and delete this e-mail from your system. Unless explicitly and conspicuously designated as "E-Contract Intended," this email does not constitute a contract offer, a contract amendment, or an acceptance of a counteroffer. This email does not constitute consent to the use of sender's contact information for direct marketing purposes or for transfers of data to third parties.

Mike Cottingham

Reply all

Good morning Savannah

Regarding the two accounts for the park

Culture & Recreation

26101-80

I believe this is the account group that should come out of the towns general fund takes care of expenses like Operating Expense, Utilities, Building Maintenance, Equipment Maintenance and Miscellaneous.

Amargosa Community Center and Park

26216 - 80

I think this is the account that is funded through the Transient Room Tax Fund Tourism and Economic Development get 60% of that money Community Center and park get the 40%

That money is designated for park programs and not to be used for regular expenses.

Item P

#5

The following VEA accounts should be charged to utilities for the park under the 26101 prefix

80480007	Well
80480010	Field #1
80480011	Field #2
80480012	Field #3

Amargosa Valley Town Board

AGENDA ITEM REQUEST FORM

PETITIONER: Bob Little

AGENDA ITEM MOTION DESIRED: Motion AVTB continue to pay monthly phone service the ECC.

FISCAL IMPACT: \$1,034 per year

BACKGROUND: Radio Club could not pay bills. State Law requires phone (Lan Line) in ECC. Because it is an emergency line, AT&T charges \$74 per year and \$80 per month. This line cannot be put as an additional Town Line.

Submitted by: Jimmy Thomas

Date Submitted: September 14, 2018

Date of Meeting: September 27, 2018

Amargosa Valley Town Board

AGENDA ITEM REQUEST FORM

PETITIONER: Jimmy Thomas

AGENDA ITEM MOTION DESIRED: Motion that the AVTB agree on fees to charge marijuana growers and set date for completion of Marijuana/business license ordinance to be submitted to an attorney for preparation.

Need to agree on current business license fee (\$20 per annum) or set new fee schedule.

Options for marijuana are: (1) continue at \$7.00 per pound; (2) 1% of gross wholesale value; (3) 3% of gross wholesale value (3% being most allowed). 3% is the amount I recommend. We need to get this done before State or County pass an ordinance or law prohibiting us from collecting anything. (could try to make this percentage of retail value)

Options for business license are open to suggestion.

FISCAL IMPACT: Unknown Attorney Fees

BACKGROUND: We have had a workshop on this and have kicked it around for approximately a year. It is past time to set our standards and get done with this, so we do not have this in limbo. The one grower in Amargosa Valley (Acres) is presently paying AV \$7.00 per pound of product produced. Total amount paid to AV is under \$20,000, amount paid to County is more than \$600,000, I haven't seen any notices that they are sharing that with us. Doesn't mean they are not, just means I haven't seen it. We need to get our ordinance done and in place now, before other growers come to the Amargosa Valley.

Submitted by: Jimmy Thomas

Date Submitted: September 14, 2018

Date of Meeting: September 27, 2018

Amargosa Valley Town Board

AGENDA ITEM REQUEST FORM

PETITIONER: Jimmy Thomas

AGENDA ITEM MOTION DESIRED: Motion that the AVTB establish an "Official Policy" for the signing of official documents, letters, By-Laws, etc. by Town Board Members

FISCAL IMPACT: None

BACKGROUND: Past official letters, policies, etc., have either been instituted without signatures or with "Town Administrator"/Deputy Town Clerk signature. This policy is irresponsible and may not be legally finding. NRS provides for the hiring of a Deputy Town Clerk and does not provide for a "Town Administrator". Deputy Town Clerk is allowed, but not required. The Town Clerk could be tasked with the job being performed by the Deputy Town Clerk. The Town Board has not, to my knowledge, divested itself of the responsibility to sign all official correspondence, letters, policies, etc. Suggested action is to have all official correspondence signed by all Town Board Members or at least by a quorum (3) of the Board, to include the Chairperson. The Deputy Clerk or a single Board Member should not be authorized to sign documents in place of the Town Board. Excluding vouchers/time cards going to the County Comptroller.

Submitted by: Jimmy Thomas

Date Submitted: September 14, 2018

Date of Meeting: September 27, 2018

Amargosa Valley Town Board

AGENDA ITEM REQUEST FORM

PETITIONER: Jimmy Thomas

AGENDA ITEM MOTION DESIRED: Motion to change AVTB Voucher approval and payment procedures, to allow Comptroller to pay vouchers with Town Clerk approval vice waiting for Town Board to meet and approve.

FISCAL IMPACT: None

BACKGROUND: Currently policy is for Deputy Clerk to enter invoices into EDEN (County Accounting and Payment System), then the Town Clerk enter his/her approval of these invoices. At this point, the County Comptroller should be able to pay these bills, thus preventing any late payments, finance charges, etc. However, County is not allowed to process payments until the Town Board vote to approve and since the Town board only meets monthly in most cases, this increases the late payments. If we trust the Town Clerk to "eyeball", verify and approve payment of these invoices, the next logical step is to authorize the Comptroller to pay them in a timely manner. Does not mean the Town Board cannot review these vouchers and payments at a regular Board meeting and make corrections as necessary. Not allowing this to happen makes a statement about trust in the Town Clerk. We trust the Town Clerk to do this then verify at the next Town Board meeting. If the Town Clerk has questions about any bills, he/she still as the authority to not approve that bill and bring it to the Town Board for discussion/approval. I believe this is a logical and necessary step to save money and time for our administrative personnel. An alternative to this policy could be a change to two (2) Town Board meetings per month.

Submitted by: Jimmy Thomas

Date Submitted: September 14, 2018

Date of Meeting: September 27, 2018

Amargosa Valley Town Board

AGENDA ITEM REQUEST FORM

PETITIONER: Jimmy Thomas

AGENDA ITEM MOTION DESIRED: Motion to change Community Center Use Policy. Richard Glassow is having to respond to problems with building after hours.

FISCAL IMPACT: Overtime pay for Richard per occurrence.

BACKGROUND: Policy is to give Maintenance Tech credit for time spent correcting violations at Community Center, i.e., open doors, lights on or off, etc. The time he spends doing this is subtracted from the hours he works on subsequent normal days, to prevent his going over 40 hours. This policy is somewhat detrimental to the town as it takes away from the time the Technician spends taking care of the building and grounds for the town. Suggest we tract the time the Technician spends making corrections and pay him for that time or assign a Town Board member – in rotation – to correct these problems. Would require all Town Members to become familiar with all aspects of the operations of buildings and the rounds.

Submitted by: Jimmy Thomas

Date Submitted: September 14, 2018

Date of Meeting: September 27, 2018

Amargosa Valley Town Board

AGENDA ITEM REQUEST FORM

PETITIONER: Jimmy Thomas

AGENDA ITEM MOTION DESIRED: Motion to match crops grown in Amargosa Valley to Maps with volunteers from Planning Committee.

FISCAL IMPACT: None

BACKGROUND: We need to know what is growing the Amargosa Valley for inclusion in the Area Plan.

Submitted by: Jimmy Thomas

Date Submitted: September 14, 2018

Date of Meeting: September 27, 2018

Amargosa Valley Town Board

AGENDA ITEM REQUEST FORM

PETITIONER: Jimmy Thomas

AGENDA ITEM MOTION DESIRED: Motion to send a response to Nye County request to install an above ground fuel tank at the Beatty, NV Airport.

FISCAL IMPACT: None

BACKGROUND: Nye County has requested our concurrence with proposed installation of an above ground fuel tank at the Beatty Airport.

Submitted by: Jimmy Thomas

Date Submitted: September 18, 2018

Date of Meeting: September 27, 2018

**Pahrump Office:**

2101 E. Calvada Blvd., #200

Pahrump, NV 89048

Nye County Comptroller

Accounting – Contracts – Finance

Tonopah Office:

Grants – Purchasing

PO Box 3999 | 101 Radar Road

Tonopah, NV 89049

September 13, 2018

Jimmy Thomas
Chairman of the Board
Town of Amargosa
821 E. Farm Rd
Amargosa Valley, NV 89020

Dear Mr. Thomas:

SUBJECT: Proposed Installation of an Aboveground Fuel Tank at the Beatty Airport

The State of Nevada is considering funding the project listed above with federal funds from the U.S. Department of Housing and Urban Development (HUD). Under HUD regulation 24 CFR 58.4, Nye County has assumed HUD's environmental review responsibilities for the project, including requesting comments from potentially interested parties.

Nye County will conduct a review of this project to comply with Section 106 of the National Historic Preservation Act and its implementing regulations 36 CFR Part 800. Section 106 requires, among other things, that federal agencies: (1) take into account the effect of their undertakings on properties included in or eligible for inclusion in the National Register of Historic Places; and (2) afford a reasonable opportunity to comment on such undertakings. Historic properties may include archaeological sites, burial grounds, plant and animal communities; and buildings and structures with significant cultural association. Accordingly, I am writing to invite the Town of Amargosa to provide input in this review.

The proposed action entails installation of one 12,000-gallon aboveground fuel tank on a portion of Nye County Assessor's Parcel Number 018-021-02 at Beatty Airport, Beatty, Nevada 89003. Enclosed is a map showing the project area.

An intensive BLM Class III Cultural Resource Survey of the Beatty Airport was completed in January 2012. The non-confidential findings of the survey are summarized below:

- **Isolated Occurrence:** two isolated occurrences were identified and documented during the survey; both of which were historic period hole-in-cap cans. These two artifacts clearly predated the airport. Isolated occurrences, by definition, do not meet the criteria necessary for National Register evaluation.
- **Historical Period Site:** Beatty Airport was identified as an historic period airport. However, the Beatty Airport (C281) was not recommended as eligible for the National Register.

Item 9W

Pahrump Office:

2101 E. Calvada Blvd., #200

Pahrump, NV 89048

Tonopah Office:

PO Box 3999 | 101 Radar Road

Tonopah, NV 89049

Nye County Comptroller

Accounting – Contracts – Finance

Grants – Purchasing



-
- No prehistoric artifacts were identified within the project area during the Resource Survey. No mining related sites or other sites were identified within the project area during the Resource Survey.

A 30-day response period will begin upon receipt of this letter. If you do not respond within this 30-day period, Nye County will assume your organization does not wish to provide input on this project. Should your organization have initial concerns with impacts of the project on environmental or cultural properties, please note them in the response.

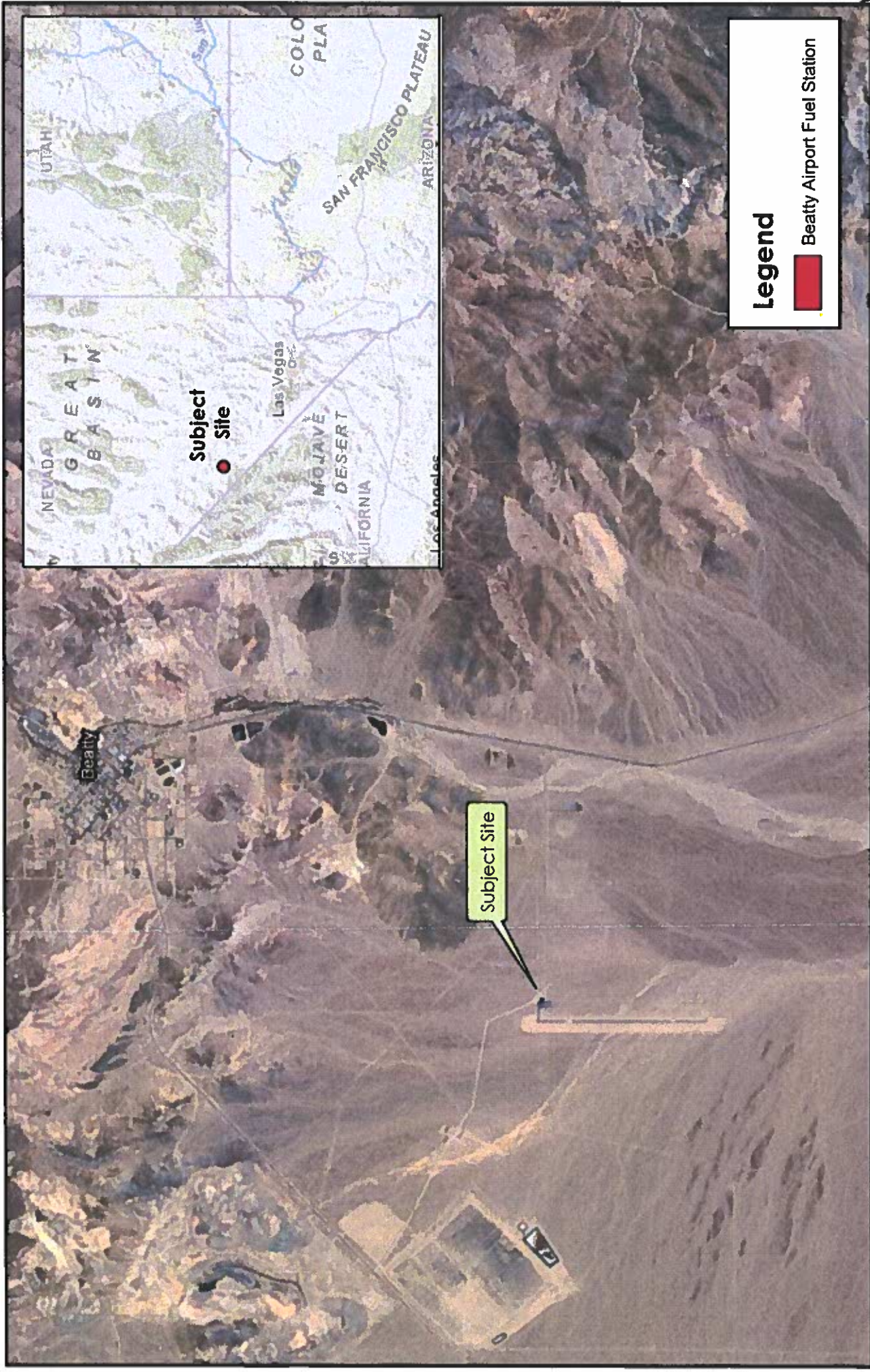
If you would like to be involved in the planning process, please let me know. We respectfully request your response by October 13, 2018.

Best Regards,

A handwritten signature in blue ink, appearing to read "Danielle McKee".

Danielle McKee
Grants & Contracts Manager
Nye County Administration
2101 East Calvada Blvd., Ste. 200
Pahrump, NV 89048
Email: dmckee@co.nye.nv.us

Item 9W



Legend

 Beatty Airport Fuel Station

0 0.5 1 2 3 4 N

Miles

bec environmental, inc.
Environmental Services

Vicinity Map
Beatty Airport Fueling Station
Airport Road
Nye County, Nevada

Amargosa Valley Town Board

AGENDA ITEM REQUEST FORM

PETITIONER: Jimmy Thomas

AGENDA ITEM MOTION DESIRED: Motion to update use of policy for Community Center. This motion is to remove Amargosa Valley/Beatty Schools Including PTA-Sports) from list of civic organizations allowed to use Community Center free of charge.

FISCAL IMPACT: None

BACKGROUND: Remove from list of civil organizations list of entities to use Community Center at no charge – Amargosa Valley/Beatty Schools (including PTA/Sports). We have a contract with Nye County School District (NSCD) for use of the Community Center, they don't need to exempt from charges. This could void the contract AVTB has with NCSD.

Also, we need to follow use policy, i.e., line 20, where a town board member, town employee, and lessee to inspect building after the event. Either we follow it or delete/change it.

Submitted by: Jimmy Thomas

Date Submitted: September 18, 2018

Date of Meeting: September 27, 2018

AMARGOSA VALLEY COMMUNITY CENTER

RENTAL RATES AND USE POLICY

There will be no charge for funerals or memorial services for anyone who is a resident or former resident of the Valley.

There will be no charge for the following CIVIC ORGANIZATIONS: (List is not exclusive, others may be added).

AV Fire Department

Nye County Sheriff's Office

AV Ambulance Service & EMT's

AV Library

Local VFW & American Legion

There will be no charge for Local Non-Profit Organizations including but not limited to the following:

AV Chamber of Commerce

Local Churches

Boy Scouts or Girl Scouts

AV Senior Center

Town Committees

Radio Club

ANY COUNTY, STATE OR FEDERAL ORGANIZATION OR GROUP **EXCLUDING CAMPAIGN RALLY FUNCTIONS** subject to the provisions of NRS 293.134 when sponsored by a state or county central committee.

Any for profit function of any group or organization including all of the above listed groups may be charged at the regular rates unless the sponsoring group requests a waiver at a regular meeting of the Amargosa Valley Town Board prior to the function occurring.

RATE SCHEDULE:

SMALL GROUPS: Any function that will have less than 50 persons attending will be required to pay a fully refundable cleaning and damage deposit of \$100.00 payable by Cash, Money Order, Cashier's Check or personal check. If the kitchen will be used the cleaning and damage deposit will be \$250.00. Residents of Amargosa Valley will not be charged a rental fee for the use of the facility. Non Residents will be charged a rental fee of \$100 for the use of the facility in addition to the refundable cleaning and damage deposit. Residents renting the facility for Commercial "for profit" use will not pay a rental fee. Non Residents will pay a rental fee of \$200.00. Everyone will pay a \$50.00 key deposit in cash.

LARGE GROUPS: Any function that will have more than 50 persons attending will be required to pay a fully refundable cleaning and damage deposit of \$300.00 payable by Cash, Money Order, Cashier's Check or personal check. If the kitchen will be used there will be an additional cleaning and damage deposit of \$250.00 for a total of \$550.00. Residents of Amargosa Valley will be charged a rental fee of \$200.00 for the use of the facility in addition to the refundable cleaning and damage deposit. Non Residents will be charged a rental fee of \$500 for the use of the facility in addition to the refundable cleaning and damage deposit. Residents renting

the facility for Commercial "for profit" use will pay a rental fee of \$200.00. Non Residents will pay a rental fee of \$500.00. Both Resident and Non Resident Businesses will pay a rental fee of \$500. Everyone will pay a \$50.00 key deposit in cash.

ALCOHOL: Any function, regardless of size, where alcohol will be served will require a fully refundable alcohol damage deposit of \$500.00 payable by Cash, Money Order, Cashier's Check or personal check. This deposit is in addition to the other deposits. In addition, security must be provided by the Sheriff's office. Two Nye County deputies must be hired for the first one hundred people if available, and if over 200 guests are expected, then a 3rd deputy must be hired. The deputies are to be on-site from the beginning of the event until the end of the event. An alternative to this would be a bonded security organization present at the event. This requirement may be waived or modified if the lessee requests it and it is approved at a regularly scheduled meeting of the Amargosa Town Board prior to the event. If alcohol will be sold at the function, a temporary liquor permit from the Nye County Liquor Board will be required.

COMMERCIAL VENTURES: Individuals or companies (sponsors) renting the facility for Commercial "for profit" may be required to provide proof of liability insurance prior to the event. Sponsors of this type of event agree to hold harmless the Town of Amargosa, its employees and members of the Amargosa Valley Town Board from all rights and claims to damages from any action resulting from their event.

POLICY:

1. The Community Center building is the property of the residents of Amargosa Valley. It was built for their use and enjoyment. As such it is available for use by any resident of the Valley and reservations for its use must be made through the Town Administrator.
2. For the purposes of this policy, the Amargosa Town Board, Board, AV Town Board, and Amargosa Valley Town Board, are all considered to mean the five sitting members of the Amargosa Valley Town Board at the time when this agreement is signed.
3. All Commercial Ventures using the building agree to provide a copy of a liability insurance policy with the Town of Amargosa Valley named as an "Additional Insured" in an amount specified by the Town or its authorized employees or agents if requested.
4. All persons using the building agree to provide the town with copies of all applicable licenses and/or permits required as part of the function you intend to hold.
5. The deposit will not be refunded if the building, to include the kitchen, appliances and bathrooms are not clean and/or there is damage to any part of the facility, contents of the facility or any area surrounding the building.
6. If the building is not clean or is damaged prior to use and a check sheet is not filled out prior to occupancy, the lessee will be responsible, and a portion of the deposit or all of the deposit will not be refunded. Building should be checked by lessee with a town employee or Amargosa Town Board member when checking out a key and confirmed prior to use.

7. All events must be finished and the doors locked by 12:00 Midnight. The responsible party for the event and a few helpers can stay and clean up.
8. REMOVAL OF OWN PROPERTY:
 - A. In the event that the facility is not scheduled for other use, property may be left until 12 Noon the following day.
 - B. If the facility is scheduled for other use the same day or before 12 Noon the following day, all property must be removed no less than 1 hour before next event on same day or no less than 4 hours before next event on following day.
 - C. If the property is not removed by the above stated times, additional rental fees will be charged for town employee to remove property.
9. No portion of the sidewalks, entries, doorways, passages or any other portion of the facility shall be obstructed by the lessee or used for any other purpose other than for ingress or egress to and from the facility.
10. If damage to the building or any of its contents is determined to be in excess of the amount of the combined deposits, the party using the facility will be responsible for the difference (including attorney fees, if required). The lessee shall pay the Town of Amargosa, upon demand, such sums as shall be necessary to restore the premises to its condition prior to any damages that may have been inflicted during the term of the lease by any act, default or neglect by the lessee or any of the lessee's agents, employees, patrons or guest, or any person admitted to the premises by the lessee. Collection or attorney rental fees will be paid by the lessee if any occur in the collection of any money assessed for damages.
11. The Town of Amargosa staff may enter into or upon the Town facilities and grounds at any time and on any occasion without requesting permission of persons using facility so long as such entrance does not impair stated lawful use of the facility.
12. If any member of the Amargosa Town Board, a town employee, or officers of the Sheriff's Office has to be called to the event, the deposit will not be refunded and they may eject anyone in violation of established laws, rules and regulations
13. No alteration of the rental agreement shall be valid unless made in writing and signed by both parties prior to the event occurring.
14. Lessee assumes full responsibility for the character, acts, and conduct of all persons admitted to the premises during an event, including the set-up and tear down times of the event.
15. Any person who checks out a key for the building will be held responsible for that key and may be held financially liable should it not be returned for any reason. This may include the cost of re-keying the building.
16. A group of minors (a person under the age of 18) must be supervised by one person over the age of 21 who will accept financial responsibility for the condition of the premises. **MINORS MUST NOT BE LEFT IN THE FACILITY UNSUPERVISED.**
17. Scheduling of building use will be done through the Amargosa Town Administrator. Generally it is on a first come, first serve basis but in the case of conflict, schedule will be decided according to the following priorities:

- a. Elections
 - b. Community Government
 - c. Community Schools
 - d. Community Organizations
 - e. Community Individuals
18. If the board determines that persons or individual organizations abuse the facility, they will lose their right of use of the building as determined by the Amargosa Town Board.
 19. Chairs, tables and other equipment and supplies shall not be loaned out or rented out for use anywhere outside the building.
 20. After functions of more than 50 people, a committee of one board member, one town employee and the lessee shall inspect the building for damages as soon after the event as possible.
 21. A maximum of 300 people are allowed to be in the building during any function.
 22. At any large function and/or when the building will be used for an extended period of time, including large groups of RV's, port-a-potties may be required.
 23. Any individual or group requesting use of the sound system or other technical support provided by the Town of Amargosa may be required to pay a technician provided by the town at the current pay rate unless a technician approved by the town is part of the function.
 24. For large events the lessee may be required to have a dumpster placed at the Community Center for the event and the lessee must pay for the placement and removal of the dumpster at the rate charged by the disposal service at the time of the event. This requirement will be determined by the Amargosa Town Administrator prior to the event.
 25. Any time it is determined that ILLEGAL ACTIVITY has occurred during an event, such activity will be reported to the Nye County Sheriff's Office with the names of the offenders, if known.
 26. NO GLASS BOTTLES with the exception of hard alcohol containers are allowed. If glass is found in or around the Community Center, Library, or Parking Lot all or part of the deposit may be forfeited.
 27. NO SMOKING is allowed in the Multi-Purpose Building. This policy includes the areas within 25 feet of all entryways. Smoking may cause all or part of the deposit to be forfeited.
 28. At any event when the Lessee requests or expects a town employee to be present at all or part of an event, the lessee shall be responsible for compensation for the employee at a rate of not more than forty dollars (\$40.00) per hour for not less than two (2) hours payable to the Town of Amargosa.

I have read and fully understand these rules and policies and agree to fully follow these rules and policies.

PRINT NAME

SIGNATURE

DATE

- a. Elections
 - b. Community Government
 - c. Community Schools
 - d. Community Organizations
 - e. Community Individuals
18. If the board determines that persons or individual organizations abuse the facility, they will lose their right of use of the building as determined by the Amargosa Town Board.
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I have read and fully understand these rules and policies and agree to fully follow these rules and policies.

PRINT NAME

SIGNATURE

DATE

Amargosa Valley Town Board

AGENDA ITEM REQUEST FORM

PETITIONER: Mike Cottingim

AGENDA ITEM MOTION DESIRED: Discussion and Deliberation. Motion that AVTB establish a policy for Deputy Town Clerk to input invoices into Eden (County accounting system) within two days of receipt.

FISCAL IMPACT: Nye County pays all approved invoices every Monday. If invoices are input and approved on a weekly basis there will not be any late of disconnect fees.

BACKGROUND: Nye County Comptroller states that approved (by Town Clerk and Town Board) invoices are paid on weekly basis.

Submitted by: Mike Cottingim

Date Submitted: September 18, 2018

Date of Meeting: September 27, 2018

Amargosa Valley Town Board

AGENDA ITEM REQUEST FORM

PETITIONER: Mike Cottingim

AGENDA ITEM MOTION DESIRED: AVTB to rescind motion that passed at July 5, 2018 AVTB meeting authorizing Nye County to automatically pay certain monthly bills.

FISCAL IMPACT: The exceed amount for VEA Bills need to be revised.

BACKGROUND: VEA Bills are higher than was originally presented in July 5, 2018 motion.

Submitted by: Mike Cottingim

Date Submitted: September 14, 2018

Date of Meeting: September 27, 2018

Vendor Name	Description	Account Number	Average Bill Amount	Not to Exceed
Amargosa Disposal	Town Dumpster		\$ 121.35	\$ 125.00
Amargosa Disposal	Senior Center		\$ 50.24	\$ 55.00
AT&T	Senior Center	775-372-54122 809 2	\$ 26.90	\$ 30.00
AT&T	Town Office	775-372-5459	\$ 26.90	\$ 30.00
AT&T	Fire Department	775-372-1111 661 0	\$ 13.45	\$ 15.00
Nevada Health Center	January Payment		\$ 3,000.00	\$ 3,000.00
Silver State Labs	Water Analysis Park		\$ 42.00	\$ 45.00
Silver State Labs	Water Analysis Park		\$ 42.00	\$ 45.00
VEA	Senior Center Pump	80480005 - No Meter	\$ 18.14	\$ 20.00
VEA	All Bldg Security Lights	80480004 - No Meter	\$ 119.29	\$ 120.00
		80480013 - Meter		
		# 35-679-664 Prorated and charged to Library, Sherrif, Ambulance, and Road Dept	\$ 941.98	\$ 1,000.00
VEA	Town Complex	80480008 - No Meter	\$ 18.14	\$ 20.00
VEA	Hwy 373 x Desert Village			

Item 92

VEA	NE Anvil & 373	80480009 - No Meter	\$	18.14	\$	20.00
VEA	Arena	80480010 Meter # 87-208-273	\$	55.43	\$	60.00
VEA	Park Baseball Field & Pavillon	80480011 - Meter # 87-208-294	\$	212.42	\$	220.00
VEA	S of School on Farm	80480007 - Meter # 27-718-079	\$	294.95	\$	300.00
VEA	Multi Use Field	80480012 - Meter # 43-394-181	\$	40.19	\$	45.00
VEA	Fire Station #2	160111001 - Meter # 30-448-151	\$	127.72	\$	130.00
VEA	Senior Center	9021166001 - Meter # 42-552-403	\$	83.89	\$	90.00
VEA	Senior Center	9021166002 - Meter # 37-097-981	\$	532.21	\$	600.00
Monthly Total		0	\$	5,785.34	\$	5,970.00

Vendor Name	Description	Account Number	Average Bill Amount	New Amt Proposed
Amargosa Disposal	Town Dumpster		\$ 121.35	\$ 125.00
Amargosa Disposal	Senior Center		\$ 50.24	\$ 55.00
AT&T	Senior Center	775-372-54122 809 2	\$ 26.90	\$ 30.00
AT&T	Town Office	775-372-5459	\$ 26.90	\$ 30.00
AT&T	Fire Department	775-372-1111 661 0	\$ 13.45	\$ 15.00
Nevada Health Center	January Payment		\$ 3,000.00	\$ 3,000.00
Silver State Labs	Water Analysis Park		\$ 42.00	\$ 45.00
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VEA	Senior Center Pump	80480005 - No Meter	\$ 18.14	\$ 20.00
VEA	All Bldg Security Lights	80480004 - No Meter	\$ 119.29	\$ 125.00
		80480013 - Meter		
		# 35-679-664 Prorated and charged to Library, Sherrif, Ambulance, and Road Dept		
VEA	Town Complex	80480008 - No Meter	\$ 941.98	\$ 3,500.00
VEA	Hwy 373 x Desert Village		\$ 18.14	\$ 20.00

VEA	NE Anvil & 373	80480009 - No Meter	\$	18.14	\$	20.00
VEA	Arena	80480010 Meter # 87-208-273	\$	55.43	\$	60.00
VEA	Park Baseball Field & Pavillon	80480011 - Meter # 87-208-294	\$	212.42	\$	225.00
VEA	S of School on Farm	80480007 - Meter # 27-718-079	\$	294.95	\$	1,500.00
VEA	Multi Use Field	80480012 - Meter # 43-394-181	\$	40.19	\$	325.00
VEA	Fire Station #2	160111001 - Meter # 30-448-151	\$	127.72	\$	130.00
VEA	Senior Center	9021166001 - Meter # 42-552-403	\$	83.89	\$	90.00
VEA	Senior Center	9021166002 - Meter # 37-097-981	\$	532.21	\$	825.00
Monthly Total		0	\$	5,785.34	\$	10,185.00

Amargosa Valley Town Board

AGENDA ITEM REQUEST FORM

PETITIONER: Joe Labossier

AGENDA ITEM MOTION DESIRED: Motion to have AVTB sponsor Senior Center application for Community Development Block Grant.

FISCAL IMPACT: None

BACKGROUND: As this is a State Grant, it needs approval by AVTB first and then by Nye County before it can be submitted to State of Nevada. Deadline for submission is November 1, 2018.

Submitted by: Trevor Dolby

Date Submitted: 19 September 2018

Date of Meeting: 27 September 2018

Amargosa Valley Town Board

AGENDA ITEM REQUEST FORM

PETITIONER: Pat Minshall

AGENDA ITEM MOTION DESIRED: Motion that any report greater than 10 pages, require Town Office copy and distribute all documents/reports to Town Board Members in hard copy format.

FISCAL IMPACT: None

BACKGROUND: In the month I have gotten two (2) reports of 70 pagers I don't feel that board members should have the burden of printing them out.

Submitted by: Pat Minshall

Date Submitted: 19 September 2018

Date of Meeting: 27 September 2018

Amargosa Valley Town Board

AGENDA ITEM REQUEST FORM

PETITIONER: Pat Minshall

AGENDA ITEM MOTION DESIRED: Motion to elect a new "Vice Chairman", I
nominate _____

FISCAL IMPACT: None

BACKGROUND: We have been without a "Vice Chairman" since the resignation
of Joe Cohan on 30 June 2018.

Submitted by: Pat Minshall

Date Submitted: 19 September 2018

Date of Meeting: 27 September 2018